

WEST BRANCH TOWNSHIP
REGULAR MEETING
AUGUST 21st, 2017 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Tim Overmyer, and Trustee Kris Shaw. Also present was Zoning Administrator Mike Beltz, Assessor Mark Maki, and Dave Hendrickson from Superior Paving.

AGENDA: A motion to accept the agenda as presented was made by Kris Shaw and supported by Catherine Shaw. M/C

PUBLIC COMMENT: Jack Heidtman discussed the Board's displeasure with how the parking lot was paved. Kris Shaw spoke about options for handling the parking lot issue. Discussion was held about the road being paved and repaired, the matter of perhaps Payne & Dolan repaving the parking lot while they are paving the road was brought up. Dave Hendrickson stated he would check with Payne & Dolan to see if this could be done.

MINUTES: A motion to approve the Regular Meeting Minutes with two corrections was made by Kris Shaw and supported by Catherine Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Kris Shaw and supported by Michelle Christal. M/C

BUDGET REPORT: A motion to approve the Budget with correction was made by Catherine Shaw and supported by Tim Overmyer. M/C

**BILLS PAYABLE: A motion to pay the JOB bills totaling \$8,198.72 was made by Kris Shaw and supported by Michelle Christal. M/C
A motion to pay the total West Branch bills totaling 17,279.96 was made by Michelle Christal and supported by Cathernie Shaw. M/C**

ZONING ADMINISTRATOR: Mike Beltz reported that a big house is being built and there hasn't been a permit submitted for it as of yet. He stated he has not sent out any letters yet. He received two permits and processed them. There was discussion about two parcels that people want to split. Kris Shaw asked about three parcels in question.

ASSESSOR REPORT: Mark Maki gave a report on the sketch pad program, it will cost \$600 initially and \$200 annually for support and updates. This program is not required as of yet. Discussion was also held on the report from the state about audited parcels.

PLANNING COMMISSION:.

JOINT OPERATIONS: A review of the JOB meeting was given by Catherine Shaw. Discussion was held on a fill in worker and the hours at the Transfer Station. A grant is being applied for the park; stamp sand needs to come out of the ball fields.

JOB BUDGET: A motion to approve the JOB budget was made by Michelle Christal and supported by Catherine Shaw. M/C

CORRESPONDENCE: A letter was received from nursing homes about an issue with the County. More information is needed. This letter is on file.

OLD BUSINESS:

- A. TOWNSHIP HALL: The contract came in for Townhall Road; the total is \$156,770.12. **A motion to approve the contract for \$156,770.12 to be made in three payment plan was made by Kris Shaw and supported by Tim Overmyer. M/C**
- B. TOWNHALL ENTRYWAY: Kris Shaw has been emailing with the engineers.
- C. RECREATION COMMITTEE: There are six members on the committee so far, a chairperson and a secretary are needed. They are looking to set up a meeting in September.
- D. JOHNSON ROAD: Michelle Christal took the letter to the Post Office, the process is in motion.

NEW BUSINESS: None

SAWYER ALLIANCE: Meeting was cancelled.

EXTENDED PUBLIC COMMENT:

BOARD COMMENT: Catherine Shaw spoke on speeding on County Road 545, vandalism in the neighborhood, and the lack of Sheriff presence on County Road 545. Tim Overmyer spoke about the County and the roads. He stated he would like to see the townships join together and go to the Road Commission meetings.

Meeting adjourned at 8:35 pm

Submitted by Michelle Christal, Clerk