

WEST BRANCH TOWNSHIP
REGULAR MEETING
DECEMBER 21ST, 2017 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, and Trustee Kris Shaw. Trustee Tim Overmyer was excused. Zoning Administrator Mike Beltz, Assessor Mark Maki, and Greg Hardy were also present.

AGENDA: A motion to approve the Agenda was made by Kris Shaw and supported by Michelle Christal. M/C

PUBLIC COMMENT: None.

MINUTES: A motion to approve the Regular Meeting Minutes was made Kris Shaw and supported by Catherine Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Kris Shaw and supported by Michelle Christal. M/C

BUDGET REPORT: The budget needs to be amended: a motion to move \$23.39 from BOR Salary to Elections, move \$121.24 from BOR Salary to Cemetery, also Tipping Fees were \$32,230.42, take from Tipping Fees income \$35,000.00 to Tipping Fees Expenses was made by Kris Shaw and supported by Catherine Shaw. M/C

**BILLS PAYABLE: A motion to pay the JOB bills totaling \$7,505.20 was made by Catherine Shaw and supported by Michelle Christal. M/C
A motion to pay the total West Branch bills totaling \$20,482.5 was made by Michelle Christal and supported by Catherine Shaw. M/C**

ZONING ADMINISTRATOR: Mike Beltz gave a report. He discussed the design for the entryway. He reported on calls he responded to over the last month. Mike will be taking an online class and will have to travel to Grayling after the online class. **A motion to pay \$60.00 for a full day meeting, \$30.00 a day for meals, plus mileage after the online class was made by Catherine Shaw and supported by Kris Shaw. M/C
Mike was asked about the letters he'd sent out, were there any responses? The next step is to contact the Township Attorney to handle the matter. Mike said he would call Bonnie Hoff, the Township's Attorney.**

ASSESSOR REPORT: Mark Maki gave a report and brought zoning maps that the Township had ordered. He stated that the Board of Review met in December, he also stated that there needs to be one more member for the Board of Review. Jack Heidtman appointed Greg Hardy to the BOR. Jack Heidtman asked Mr. Maki if there were any programs that he may need for the coming year. Mr. Maki stated that a map program could be purchased, and aerial photos can be used. It was decided to add \$500.00 to the Assessors Budget for programs.

JOINT OPERATIONS: Catherine Shaw gave a report on the JOB meeting. Discussion was held about a recreation grant and minimum wage going up.

JOB BUDGET: Alright as presented.

PLANNING COMMISSION: Kris Shaw stated he has some people in mind to add to the Planning Commission.

SOA: The SOA wants to adopt some ordinances.

RECREATION COMMITTEE: Kris Shaw spoke about the last Rec Meeting, he stated there were people missing. The next meeting is scheduled for Jan. 3rd, 2018.

CORRESPONDENCE: None.

OLD BUSINESS:

- A. TOWNSHIP HALL ENTRYWAY: Plans have been reviewed and the Board has some questions. Kris Shaw will contact the architect.
- B. ELECTRICAL BID: Code Electric bid was \$3,265.00 for the kitchen remodel. All bids are on file and ready for the budget hearing.

NEW BUSINESS: None

SAWYER ALLIANCE: Tim Overmyer was absent, no report.

EXTENDED PUBLIC COMMENT: None

BOARD COMMENT: Merry Christmas!

Meeting adjourned at 8:05 pm

Submitted by Michelle Christal, Clerk