

WEST BRANCH TOWNSHIP  
REGULAR MEETING  
FEBRUARY 18<sup>th</sup>, 2016 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Treasurer Catherine Shaw, and Trustee Tim Overmyer. Clerk Michelle Christal and Trustee Kris Shaw were excused. Also present were Deputy Clerk Deena Barnhart, Greg Hardy, Bryan Hill, Marti Overmyer, Undersheriff Mike Klein and Amy Klein.

**AGENDA: A motion to accept the agenda was made by Tim Overmyer and supported by Catherine Shaw. M/C**

**PUBLIC COMMENT:** Undersheriff Mike Klein introduced himself to those present as well as the Board. He stated he wants to know how the Sheriff's department can better serve the residents of West Branch Township.

Amy Klein stated that she hopes for there to be better communication between the Sheriff's office and small townships but being able to put faces with names.

**MINUTES: A motion to approve the Regular Meeting Minutes was made by Catherine Shaw and supported by Tim Overmyer. M/C**

**FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Catherine Shaw and supported by Tim Overmyer. M/C**

**BUDGET: A motion to move \$4000.00 from the General Fund to Public Works was made by Catherine Shaw and supported by Tim Overmyer. M/C** Discussion was held on the Assessor's Salary.

**BALANCE SHEET:** Alright as presented.

**BILLS PAYABLE: A motion to pay bills totaling \$11,989.54 was made by Catherine Shaw and supported by Tim Overmyer. M/C**

**ZONING ADMINISTRATOR:** Zoning Administrator Mike Beltz was not present but left a report that has been filed.

**BONNIE HOFF:** Not present

**ASSESSOR REPORT:** Not present.

**JOINT OPERATIONS:** A review of the meeting was given and those minutes are on file.

A. BUDGET:

**CORRESPONDENCE:** Nothing at this time.

**OLD BUSINESS:**

A. INSULATION BID: Discussion was held on this matter, and tabled for further discussion.

NEW BUSINESS:

- A. FIOA RESOLUTION: **A motion to approve a revised FOIA Resolution was made by Jack Heidtman and supported by Tim Overmyer.**  
**Roll Call Vote**  
**Jack Heidtman – Aye**  
**Michelle Christal – Not Present**  
**Catherine Shaw – Aye**  
**Kris Shaw – Not Present**  
**Tim Overmyer – Aye M/C**
- B. HAZARD MITIGATION PLAN RESOLUTION: **A motion to approve the Hazard Mitigation Resolution was made by Jack Heidtman and supported by Catherine Shaw.**  
**Roll Call Vote**  
**Jack Heidtman – Aye**  
**Michelle Christal – Not present**  
**Catherine Shaw – Aye**  
**Kris Shaw – Not present**  
**Tim Overmyer – Aye M/C**
- C. APPROVAL OF PLANNING COMMISSOIN MEMBERS: Jack Heidtman presented the names he has chosen for the Planning Commission: Clayton Johnson, Don Kristola, Kris Shaw, Heidi Heidtman, and Bryan Hill.  
**A motion to approve the Planning Commission Members was made by Jack Heidtman and supported by Catherine Shaw. M/C**
- D. APPROVAL OF BOARD OF REVIEW MEMBERS: Jack Heidtman presented the names he has chosen for the Board of Review: Don Overmyer, Don Kristola, and Heidi Heidtman. **A motion to approve the Board of Review Members was made by Jack Heidtman and supported by Tim Overmyer. M/C**

SAWYER ALLIANCE: Tim Overmyer was unable to attend this meeting.

EXTENDED PUBLIC COMMENT: Greg Hardy spoke about the township website. He suggested that the Board members create a mission statement, what their goals are for the township. He also suggested there be a page for who is on what committees and boards. Tim Overmyer stated he would like to see a Contact Page with ways to contact Board Members with questions or concerns.

Greg Hardy also suggested that the Township look into getting a tech security audit and said he would contact 906 Technologies about this matter on behalf of the township.

BOARD COMMENT: None.

Meeting adjourned at 8:20 pm

---

Submitted by Deena Barnhart, Deputy Clerk