

WEST BRANCH TOWNSHIP

REGULAR MEETING

FEBRUARY 16th, 2017 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Kris Shaw, and Trustee Tim Overmyer. Also present were Zoning Administrator Mike Beltz, Paul Wilson, and Ron Ivey.

AGENDA: A motion to accept the agenda was made by Kris Shaw and supported by Tim Overmyer. M/C

PUBLIC COMMENT: None.

MINUTES: A motion to approve the Regular Meeting Minutes was made by Catherine Shaw and supported by Kris Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Tim Overmyer and supported by Michelle Christal. M/C

BUDGET REPORT: A motion to approve the Budget with correction was made by Catherine Shaw and supported by Kris Shaw. M/C

BILLS PAYABLE: A motion to pay JOB bills 15,903.65 was made by Catherine Shaw and supported by Tim Overmyer. M/C A motion to pay West Branch Township bills totaling \$15,769.45 was made by Kris Shaw and supported by Catherine Shaw.

ZONING ADMINISTRATOR: Mike Beltz reported on new fire signs that were received and a letter he received in regard to purchasing property on US 41.

ASSESSOR REPORT: Mark Maki requested money be put into the budget for GIS mapping. The Board would like more information about this matter but the money will be made available.

PLANNING COMMISSION:

JOINT OPERATIONS: Discussion was held on the JOB budget and the projected water expansion on US 41. Discussion was held about a letter received from the accounting firm that conducted the JOB audit. Jack Heidtman stated he received a 'ball park figure' of \$3500 to repair the pavilion at the Skandia Park. The next JOB meeting is scheduled for March 22nd, 2017.

CORRESPONDENCE: A letter was received from the new director of the Peter White Public Library, she would like to attend a board meeting soon and meet the board.

OLD BUSINESS:

- A. SOLID WASTE: Leaving the policy as is.
- B. FRONT PORCH: Discussion was held on this matter.

NEW BUSINESS:

- A. OFFICE HOURS: The new office hours will be Wednesday 2pm-7pm beginning April 1. **A motion to approve the new office hour change was made by Catherine Shaw and supported by Tim Overmyer. M/C**
- B. MEETING DATES: **A motion to move the board meeting dates from the third Thursday to the fourth Monday, beginning in April was made by Catherine Shaw and supported by Michelle Christal. M/C**
- C. GENERATOR BID: Jack Heidtman received a bid for a generator from Code Electric for \$7500. Discussion was held, more bids will be collected.

SAWYER ALLIANCE: The SOA would like to have bi-laws drawn up. Is there money available? They would like to meet with the West Branch Township Board, to discuss rules.

EXTENDED PUBLIC COMMENT: Paul Wilson stated he would like to know who the assessor is for the township.

BOARD COMMENT: None.

Meeting adjourned at 8:00 pm

Submitted by Michelle Christal, Clerk