

WEST BRANCH TOWNSHIP

REGULAR MEETING

FEBRUARY 27TH, 2018 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Deputy Clerk Deena Barnhart, Treasurer Catherine Shaw, Trustee Tim Overmyer, and Trustee Kris Shaw. Clerk Michelle Christal was excused. Also present were Ray Johnson, Lisa Johnson, and Margaret Jensen.

AGENDA: A motion to approve the Agenda with the addition of the Planning Commission was made by Kris Shaw and supported by Catherine Shaw. M/C

PUBLIC COMMENT: Ray Johnson thanked the board for the ability to purchase the fire vehicle from Forsyth Township. The truck was purchased for \$1.

MINUTES: A motion to approve the Regular Meeting Minutes was made Kris Shaw and supported by Tim Overmyer. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Catherine Shaw and supported by Kris Shaw. M/C

BUDGET REPORT: The budget needs to be amended: a motion to move \$165.0 from Planning Commission Salary to Elections and, move \$33.25 from Planning Commission Salary to Cemetery, and move \$550.00 from Planning Commission Salary to Board of Review was made by Kris Shaw and supported by Catherine Shaw. M/C

BILLS PAYABLE: A motion to pay the JOB bills totaling \$14,906.95 was made by Tim Overmyer and supported by Catherine Shaw. M/C

A motion to pay the total West Branch bills totaling \$16,392.98 was made by Tim Overmyer and supported by Catherine Shaw. M/C

ZONING ADMINISTRATOR: No Report on File

ASSESSOR REPORT: Report on file from Mark Maki. Discussion was held about how the assessing is done, as the State is requiring Mr. Maki to attend training; this letter is also on file. Discussion was held about the upcoming budget and the need to put more money (\$1,000.00) into the Assessor's budget for software support and supplies.

PLANNING COMMISSION: Deena Barnhart gave an overview of the special planning commission meeting held on February 7. The planning commission thought the ordinance they reviewed from Humbolt Township was a good one. Ray Johnson stated that the planning commission wouldn't need to do anything if the board opted out of the grow house issue. **A motion to opt out of the grow house issue was made by Kris Shaw and supported by Tim Overmyer. M/C**

JOINT OPERATIONS: Catherine Shaw gave a report on the JOB meeting. These minutes are on file.

JOB BUDGET: Discussion was held on the proposed JOB budget for 2018/2019. **A motion to approve current JOB budget was made by Catherine Shaw and supported by Kris Shaw. M/C**

SOA: Tim Overmyer attended this meeting. There was discussion about ordinances, and a rough draft of a curfew ordinance was worked on. Their plan is to work on one ordinance each meeting. The next SOA Meeting is scheduled for March 8th.

RECREATION COMMITTEE: Meeting postponed until spring.

CORRESPONDENCE: A bill was received from Bonnie Hoff.

OLD BUSINESS:

- A. TOWNSHIP HALL ENTRYWAY: Kris Shaw stated that the money for this project will need to be put into the upcoming budget for the new year, \$90,000 needs to be added to Building Improvements. Kris also stated that bidding for this project should begin at the end of February, or the first part of March.
- B. ELECTRICAL BID: Nothing at this time.
- C. GROWING HOUSE: Was discussed during Planning Commission section.
- D. ROAD COMMISSION: Discussion was held about the drafted letter, and check for payment. Tim Overmyer asked who was going to the Road Commission Meeting on March 1st. Tim is going and Jack Heidtman stated he may go also.

NEW BUSINESS:

- A. FORSYTH REQUEST: A letter was received from Forsyth Township. This letter was read aloud by Supervisor Heidtman. The letter is requesting West Branch Township monetarily contribute to the KI Sawyer Community Center. Discussion was held and it was decided a letter would be formulated, stating that at this time West Branch Township has no interest in partnering with Forsyth Township in this matter.

SAWYER ALLIANCE: Nothing at this time.

EXTENDED PUBLIC COMMENT: Lisa Johnson commented about the SOA and the community center, possibly they could help fund the center.

BOARD COMMENT: None.

Meeting adjourned at 8:40 pm

Submitted by Deena Barnhart, Deputy Clerk