

WEST BRANCH TOWNSHIP
REGULAR MEETING
JULY 24th, 2017 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Tim Overmyer, and Trustee Kris Shaw. Also present was Zoning Administrator Mike Beltz, Chris Sudinsky from South County Fund Committee, Don Tickler, and Greg Hardy.

AGENDA: A motion to accept the agenda with the additions of E under Old Business: Parking Lot was made by Kris Shaw and supported by Catherine Shaw. M/C

PUBLIC COMMENT: None.

MINUTES: A motion to approve the Regular Meeting Minutes was made by Kris Shaw and supported by Michelle Christal. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Catherine Shaw and supported by Michelle Christal. M/C

BUDGET REPORT: A motion to approve the Budget with correction was made by Catherine Shaw and supported by Kris Shaw. M/C

**BILLS PAYABLE: A motion to pay the JOB bills totaling \$16,758.50 was made by Kris Shaw and supported by Michelle Christal. M/C
A motion to pay the total West Branch bills totaling 18,454.90 was made by Catherine Shaw and supported by Kris Shaw. M/C**

ZONING ADMINISTRATOR: Mike Beltz reported on a permit he received for a resident on County Road 545 N. He also reported that he attended the planning commission meeting. Discussion was held about a septic system that failed inspection; Mike questioned set backs from the right away. Jack Heidtman will have to sign the permit; Mike works for the company doing the work. Jack Heidtman asked about the house that was damaged by fire, has there been any word about cleaning it up. Jack has spoken to Fire Marshall about this matter, the Township would like this cleaned up. There was also discussion about other issues that had been presented to the Zoning Administrator.

ASSESSOR REPORT: No show.

PLANNING COMMISSION:.

JOINT OPERATIONS: A review of the JOB meeting was given by Jack Heidtman. **A motion to appoint Brad Koenig the Secretary for the First Responders was made by Kris Shaw and supported by Tim Overmyer. M/C**
Discussion was held on the hours of operation at the Transfer Station.

JOB BUDGET: Adjustments need to be made to the budget.

CORRESPONDENCE: None.

OLD BUSINESS:

- A. TOWNSHIP HALL: Discussion was held on work that is to be done; it needs to be done by the end of September.
- B. JOHNSON ROAD: A letter has been written for the Post Office, changing to West Johnson RD.
- C. TOWNHALL ENTRYWAY: Kris Shaw received an email from TDI, they would like to see the plans for the addition and want to know when it was built. Hopefully this can be done by December or January so a bid can be put in.
- D. PARKING LOT: Kris Shaw discussed the parking lot. Payne & Dolan will be paving the road in front of the township hall. Kris Shaw would like the Board to request Superior Paving to pay Payne & Dolan to repave the parking lot. Kris Shaw stated that he is still unhappy with the condition of the parking lot.

NEW BUSINESS:

- A. SKANDIA TOWNSHIP SEPTIC TANK: Jack Heidtman discussed a letter that was received from Skandia Township stating where they would like to put their new septic tank. **A motion to approve any necessary easement for said septic tank on Joint property was made by Jack Heidtman and supported by Tim Overmyer. M/C**
- B. WEST BRANCH TOWNSHIP PARK: Michelle Christal propose putting money into the park at the Township Hall. Discussion was held on this matter. The suggestion to have a recreation committee for West Branch Township was made; Michelle Christal will get together an email to notify residents. Kris Shaw stated he would like to be on this committee. Chris Sudinsky stated she would be interested as well.

SOA: Joe Boogren called stating Forsyth Township is appointing Scott Bammert to the SOA. **A motion to appoint Don Tickler as the West Branch Township resident on the SOA was made by Jack Heidtman and supported by Tim Overmyer. M/C**

SAWYER ALLIANCE: Don Tickler reported on activities at Sawyer. The movie on the beach will be rescheduled. Mr. Tickler also stated that he will not accept payment for attending SOA meetings.

EXTENDED PUBLIC COMMENT: Greg Hardy asked about the road repair and if it will continue past the town hall. Chris Sudinsky spoke on the work being done to Engman Lake Road. She also spoke about the recreation committee and projects SCFC would like to see happen. Don Tickler spoke about the grant monies received to fix base ball fields.

BOARD COMMENT: None

Meeting adjourned at 8:27 pm

Submitted by Michelle Christal, Clerk