

WEST BRANCH TOWNSHIP  
REGULAR MEETING  
MAY 22<sup>nd</sup>, 2017 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Kris Shaw, and Trustee Tim Overmyer. Also present were Scott Bammert from Macasu, Zoning Administrator Mike Beltz and Assessor Mark Maki.

**AGENDA: A motion to accept the agenda was made by Kris Shaw and supported by Michelle Christal. M/C**

**PUBLIC COMMENT:** Scott Bammert spoke on several matters. He stated he would like a copy of the mutual aid agreement between Forsyth Township and West Branch Township. He also spoke about cleanup efforts at Sawyer. There will be cleanup days on Saturday June 17<sup>th</sup> and Monday June 19<sup>th</sup>. Mr. Bammert also stated there would be a round table meeting to discuss garbage and abandoned buildings at Sawyer.

**MINUTES: A motion to approve the Regular Meeting Minutes was made by Catherine Shaw and supported by Kris Shaw. M/C**

**FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Jack Heidtman and supported by Catherine Shaw. M/C**

**BUDGET REPORT: A motion to approve the Budget with correction was made by Catherine Shaw and supported by Michelle Christal. M/C**

**BILLS PAYABLE: A motion to pay the JOB bills totaling \$8,355.20 was made by Kris Shaw and supported by Michelle Christal. M/C  
A motion to pay the total West Branch bills totaling 13,849.38 was made by Kris Shaw and supported by Catherine Shaw. M/C**

**ZONING ADMINISTRATOR:** Mike Beltz reported that he worked on three permits in the last month. He also discussed the garage on US 41 he sent a letter about. He stated there has been no response to his letter. Mike also put up three fire number signs; he stated more poles are needed.

**ASSESSOR REPORT:** Mark Maki spoke on the tax requirements from the State. He also spoke about the APEX sketch program; he stated some townships are using this program already. Assessing records will soon be online. Further discussion was held on the APEX program and the GIS program. The costs of these programs were discussed.

**PLANNING COMMISSION:**.

**JOINT OPERATIONS:** A review of the JOB meeting was given. These minutes are on file.

**JOB BUDGET: A motion to approve the JOB budget was made by Catherine Shaw and supported by Tim Overmyer. M/C**  
**A motion to approve a pay increase for the Fire Department and First Responders was made by Time Overmyer and supported by Michelle Christal. M/C**

CORRESPONDENCE: None.

OLD BUSINESS:

- A. TOWNHALL ROAD: Jack Heidtman spoke with someone from the county about the road. The cost will roughly be \$155,000. Jack stated he will try to get some final numbers for next month.
- B. JOHNSON ROAD: All that needs to be done is going to the Post Office and giving them the name change. Jack stated he will speak with the residents on the road.
- C. ENGMAN LAKE ROAD: Discussion was held on the cost of the road work. Doing the whole road gravel was also discussed. Jack will speak with someone at the County to get a price for the job.
- D. HALL ENTRYWAY: Kris Shaw received an email from IDI with a bid for the work the board wants done. **A motion to secure IDI for the design of the new entryway was made by Kris Shaw and supported by Catherine Shaw. M/C**

SOA: Jack Heidtman spoke with Joe Boogren to set up a meeting to get the process going with the County. Discussion was held on communication with the Forsyth Supervisor.

NEW BUSINESS:

- A. ELECTION RESOLUTION: Michelle Christal gave a report on the new voting machines. **A motion to approve was made by Kris Shaw and supported by Michelle Christal. M/C**
- B. HARDWOOD FLOORS: Catherine Shaw stated that the former custodian had suggested a spin mop for the hardwood floors. Jack Heidtman suggested a dust mop and oil. Discussion was held on this matter.

SAWYER ALLIANCE: Tim Overmyer reported on this meeting. The empty buildings and cleanup was discussed. The baseball fields will be completed by June 1. The community garden is moving ahead by Sawyer School

EXTENDED PUBLIC COMMENT: Paul Wilson spoke on gravel roads. He stated that is not the way to go, the residents will complain.

BOARD COMMENT: Jack Heidtman called the Fire Marshall about the burned down house on US 41. The board would like to see it torn down. The owner states he is going to rebuild.

Meeting adjourned at 8:00 pm

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Submitted by Michelle Christal, Clerk