

WEST BRANCH TOWNSHIP

REGULAR MEETING

NOVEMBER 17th, 2016 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Treasurer Catherine Shaw, Trustee Kris Shaw and Trustee Tim Overmyer. Clerk Christal was excused. Also present were Deputy Clerk Deena Barnhart, Zoning Administrator Mike Beltz, and Ray Johnson.

AGENDA: A motion to accept the agenda with the addition of New Business A. Change Johnson Road Name, was made by Kris Shaw and supported by Tim Overmyer. M/C

PUBLIC COMMENT: None.

MINUTES: A motion to approve the Regular Meeting Minutes was made by Kris Shaw and supported by Catherine Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Tim Overmyer and supported by Catherine Shaw. M/C

BUDGET: Discussion was held about moving money for the planning commission. There was also discussion on the lights at the cemetery and how much they now cost. Kris Shaw stated he will talk with someone about this. The light bill has also gone up at the township hall, there was discussion about possibly replacing the hot water heater and exchanging the lights with LED lights.

A motion to approve as presented was made by Catherine Shaw and supported by Kris Shaw. M/C

JOB BILLS PAYABLE: A motion to pay Joint Operations bills totaling \$5,845.45 was made by Catherine Shaw and supported by Kris Shaw. M/C

BILLS PAYABLE: A motion to pay WB Township bills and JOB bills totaling \$11,234.65 was made by Tim Overmyer and was supported by Catherine Shaw. M/C

ZONING ADMINISTRATOR: Zoning Administrator Mike Beltz reported that he had one permit the previous month (October). He also spoke about the Planning Commission meeting. Mike stated that he found the file for the Zoning Ordinance and it's a bit rough. He will bring it to Deena Barnhart to see if anything can be done with it.

ASSESSOR REPORT: Nothing at this time.

PLANNING COMMISSION: Next meeting December 21, 2016.

JOINT OPERATIONS: These minutes are on file.

JOB BUDGET: A motion to approve the JOB budget with changes was made by Catherine Shaw and supported by Tim Overmyer. M/C

JOB SECRETARY WAGES: Discussion was held on the matter of the wages for the JOB Secretary. A motion to approve the JOB secretary wages as follows: \$10.00 to begin, \$10.50 after 90 days, \$10.75 by April, was made by Tim Overmyer and supported by Kris Shaw. M/C

CORRESPONDENCE: All correspondences are on file.

OLD BUSINESS:

A. PARKING LOT: The changes that were discussed were completed. Jack Heidtman recommends that the rest of the bill now be paid. Kris Shaw stated that he is still not 100% happy with the job but agrees the rest of the bill should be paid.

B. MCSWMA: Jack Heidtman will attend the meeting scheduled for November 30.

NEW BUSINESS:

JOHNSON ROAD NAME: For safety reasons and to make it easier for 911 to tell ambulances where they need to go, it was decided that Johnson Road needs to be renamed. Discussion was held on this matter, Kris Shaw suggested Coleman Road. Catherine Shaw questioned how the process would be handled. Jack Heidtman stated that Heather Boyer (First Responders Coordinator) is in contact with the people who need to do this. Jack stated that he will speak with Heather and get the process started.

SAWYER ALLIANCE: Tim Overmyer attended this meeting. Discussion was held about the meeting and it was determined that the Board would like Tim to continue attending these meetings. The next Sawyer Alliance Meeting is scheduled for December 5th at 6pm.

EXTENDED PUBLIC COMMENT: Deputy Clerk Deena Barnhart stated that the election went smoothly and that she was notified by the Board of Canvassers that everything was done properly; there were no mistakes or issues.

BOARD COMMENT: Catherine Shaw stated that tax bills will be out at the end of November.

Meeting adjourned at 7:50 pm

Submitted by Deena Barnhart, Deputy Clerk