

WEST BRANCH TOWNSHIP
REGULAR MEETING
SEPTEMBER 22rd, 2016 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Kris Shaw and Trustee Tim Overmyer. Also present were Deputy Clerk Deena Barnhart, Zoning Administrator Mike Beltz, Ron Stenfors, Greg Hardy, Ray Johnson, Ryan Collins, and Nicole Latta

AGENDA: A motion to accept the agenda with the addition of New business: B. Wood floors, C. Generator for Township Building, D. Office Manager Report was made by Kris Shaw and supported by Michelle Christal. M/C

PUBLIC COMMENT: Greg Hardy discussed the Peter White Library Committee. Ask board if they would like to have trustee put on board. Catherine Shaw agreed township has no say. A Motion to have a trustee placed on this committee was made by Jack Heidtman and supported by Catherine Shaw M/C. Ron Stenfors spoke on water at the Pavilion; the Lions Club would like to operate the skating rink this winter. Kris Shaw spoke on whether to contact a contractor on this issue. Mr Stenfors also commented on a property located on US-41 that he feels is in violation of township zoning ordinance. Kris Shaw will bring this matter to the next planning commission meeting.

MINUTES: A motion to approve the Regular Meeting Minutes was made by Kris Shaw and supported by Catherine Shaw. M/C

FINANCIAL REPORT: A motion to approve the Financial Report as presented was made by Catherine Shaw and supported by Tim Overmyer. M/C

BUDGET: A motion to approve the Budget as presented was made by Catherine Shaw and supported by Michelle Christal. M/C

BALANCE SHEET: Alright as presented.

BILLS PAYABLE: A motion to pay bills totaling \$14,802.77 was made by Catherine Shaw and supported by Michelle Christal. M/C

ZONING ADMINISTRATOR: Mike reported that he worked on 5 compliance permits, 1 denied. Gave a report on the planning commission meeting, they are going over the zoning ordinances.

ASSESSOR REPORT: Report on file.

JOINT OPERATIONS: Meeting was postponed until September 28, 2016.

BUDGET:

CORRESPONDENCE: Nothing at this time.

OLD BUSINESS:

A. PARKING LOT: Discussion was held on the issues with the parking lot.

B. CEMETERY SIGN: Jack Heidtman stated material is in and will call Crystal to paint it.

NEW BUSINESS:

TRASH BIN AT SAWYER: Discussion was held on putting a trash bin at Sawyer. Board decided that this is not feasible.

WOOD FLOORS: Deena Barnhart gave an update on the floor finish and advised moisture was found in several spots. Board suggested waiting until heat has been on before repairs are made.

GENERATOR: Jack Heidtman discussed purchasing a generator next year and will get estimates. He also discussed installing a light in the back of the building.

OFFICE MANAGER: Discussion was held on training someone to be backup for the Office manager.

Discussion was held on starting wage. A motion to hire Nicole Latta for 2 weeks of training was made by Jack Heidtman and supported by Catherine Shaw. M/C.

ZONING PERMITS: Kris Shaw spoke on zoning issues. He feels a penalty fee should be established. He will take this matter up with the Planning Commission.

PLANNING COMMISSION: Next meeting is December 21, 2016, Kris Shaw asked if there should be another meeting in October. Board said yes. A motion to appoint Ray Johnson to Planning Commission was made by Michelle Christal and supported by Catherine Shaw. M/C. A motion to appoint Ryan Collins to the Planning Commission was made by Michelle Christal and supported by Catherine Shaw. M/C.

SAWYER ALLIANCE: Nothing at this time.

EXTENDED PUBLIC COMMENT: Greg Hardy Discussed Day passes for the Transfer station. He also commented on the manure spreading on the township field. Ron Stenfors commented on the Right to Farm Act.

BOARD COMMENT: Kris Shaw commented that the transfer station attendants are doing a great job. Jack Heidtman commented on the lack of grass mowing. He will talk with Ryan Harnick about this. Michelle Christal commented on water at the Pavilion.

Meeting adjourned at 8:25 pm

Submitted by Michelle Christal, Clerk